

NORRISTOWN AREA SCHOOL BOARD
REGULAR MEETING
November 26, 2001

The Norristown Area School District, Board of School Directors held a regular meeting, duly advertised in accordance with law, on Monday, November 26, 2001 at 7:30 PM at the Administration Building. The meeting was called to order by the President, Mr. Toas. The Pledge of Allegiance and Roll Call followed.

Directors present were: Mrs. Christensen; Mrs. Custer; Mrs. DeGuseppi; Mrs. Haney; Mrs. Meng; Mrs. Shells; Mr. Toas; and Mr. Ward.

Other persons in attendance were: Dr. Lisa Andrejko, Assistant Superintendent; Dr. John Haines, Director of Human Resources; Mr. P. Thomas Padden, Business Administrator; Mrs. Ann Rohricht, Assistant to the Business Administrator; Mr. Mark Long, Director of Information Systems; Paul Perry and Diane Lucas, Student Board Representatives; faculty; staff; parents; taxpayers; and Mrs. Lally, Secretary.

Approval of Minutes

Upon motion by Mr. Ward, seconded by Mrs. Haney, the minutes of the Special Meeting of November 19, 2001 were unanimously approved.

Audit Report

Mrs. Pamela Baker, Partner, from the firm of Barbacane Thornton & Company reviewed the Norristown Area School District Audit Report dated June 30, 2001 which was distributed to the Board on November 26, 2001. Questions and answers followed.

Presentation of Flags

Mr. Jim Robinson of the Rolling Thunder Motorcycle Club presented MIA/P.O.W. Flags to the Board to be distributed to all of our school buildings at the work session of November 19, 2001.

Morgan Properties

The residents and management of Morgan Properties donated 20 Thanksgiving baskets complete with all the fixings for Thanksgiving Day Dinner to families of Whitehall and Gotwals Elementary School students. The properties that participated in this donation included Timberlake Apartments, Place One Apartments, and Kingswood Apartments. We express the thanks of those who received the donations and express the thanks of the District as well. The Board thanks **Monica Francis, Barbara Shainline, Pam Resnick, Stacy Ray, Marylou Cavalier, Janice Stauffer, and Amy Weissberger**, to their efforts on behalf of the students of Whitehall and Gotwals Elementary Schools.

Employee Recognition

This month the Board of School Directors will honor the following employees for going above and beyond: **Clarence Henning; Yvonne Gomezrevda; Linda Williams; Kathryn Green; Charles Culbreath; Marian Venezia**. Congratulations to all of you for a job well done!

Human Resource/Business Recommendations

Recommend approval of the following reports/positions/actions, which are in compliance with Commonwealth laws and/or local Board procedures, are in accordance with the approved 2001-2002 budget and recommended by the Assistant Superintendent.

Employee Discipline

Employee HR#4560 has been suspended, without pay, from coaching responsibilities for the remainder of the 2001-2002 season.

Recommendation

Recommend a \$2.00/hour increase for two (2) Title VI Associates/Federal Tutors positions changing the hourly rate from \$10.00 to \$12.00. Increase to be paid by federal funds.

Exception to E.R.I.P

Mr. William Kott, Science Teacher, NAHS, Request for Exception to E.R.I.P. with retirement effective June 30, 2002, in lieu of July 4, 2002 (information attached).

Resignations/Retirements

Mr. Roger Jackson, Jr., Elementary Teacher, Eisenhower Middle School, resignation accepted November 1, 2001, effective November 21, 2001.

Ms. Frances Connell, LPN, Part-time Nurse, Whitehall Elementary School, resignation accepted November 6, 2001, effective November 19, 2001.

Ms. Kim DeCerio, Part-time Cafeteria Worker, Hancock Elementary School, resignation accepted October 24, 2001, effective November 1, 2001.

Professional Leave of Absence

Ms. Elizabeth O'Neil, Elementary Teacher, Marshall Street Elementary School, Request for Professional Leave of Absence to attend the PA Special STEE Item Writing Session – PSSA Test Writing Workshop in Hidden Valley, PA, on November 15 – 17, 2001, at no cost to the district.

Leave of Absence

Mrs. Charlynn Mullen, Speech Pathologist, Paul V. Fly Elementary School, Request for Family Medical Leave of Absence (maternity) effective February 11, 2002 through May 1, 2002.

Ms. Beth Griffo, Special Education Teacher Assistant, Eisenhower Middle School, Request for Medical Leave of Absence (maternity) effective March 4, 2002 through April 15, 2002.

Ms. Catherine Torok, Office Automation Systems Manager, Request for Extension of Non-Paid Medical Leave of Absence from January 1, 2002 through January 2, 2003.

Mrs. Kimberly Green, Elementary Teacher, Stewart Middle School, Request for Family Medical Leave of Absence (maternity) effective January 2, 2002 through March 18, 2002.

Change of Status

Ms. Margaret Williams, from Part-time Teacher Assistant, Cole Manor Elementary School to Special Education Teacher Assistant, Eisenhower Middle School at an annual rate of \$12,266 (N-1), plus stipend of \$150 prorated effective October 29, 2001. Replacement for Sandra Scrivens, resignation.

Ms. Danielle Watson, from Cafeteria Worker (3.0 hrs/day), NAHS, to Cafeteria Worker (4.0 hrs/day) with no change in hourly rate, effective November 27, 2001. Replacement for Lisa Brannan, resignation.

Appointments

Ms. Jeena Kunjappu, Elementary Teacher, Eisenhower Middle School, at an annual salary of \$29,649 (B, Step 2) TPEC, prorated effective October 29, 2001. Replacement for Troy Krall, resignation.

Ms. Audrey Steele, Special Education Teacher Assistant, Hancock Elementary School, at an annual salary of \$12,266 (N-2) plus Special Education stipend of \$150, prorated effective October 31, 2001. Newly approved position.

Ms. Phyllis Gunsel, Part-time Teacher Assistant, K-1, Cole Manor Elementary School, at an hourly rate of \$10.09 (N-0), effective November 15, 2001. Replacement for Margaret Williams, change of status.

Ms. Shirley Smith, Elementary Teacher, Eisenhower Middle School, at an annual salary of \$47,373 (B+15, Step 10), TPEC, prorated effective November 19, 2001. Replacement for Roger Jackson, resignation.

Ms. Charlene Cassel, Part-time Teacher Assistant, K- Marshall Street Elementary, at an hourly rate of \$11.93 (N-6), effective November 16, 2001. Replacement for Jean Ziolowski, change of status.

Ms. Cathy Canavan, Cafeteria Manager, Gotwals Elementary School, at an hourly trainee rate of \$12.48, effective November 26, 2001. Replacement for Posie Cole, change of status.

Ms. Romalda Locklin, Part-time Cafeteria Worker (3.0 hrs/day), Whitehall Elementary School, at an hourly trainee rate of \$11.91, effective November 26, 2001. Replacement for Mary Palaia, resignation.

Ms. Cynthis Hill, Part-time Cafeteria Worker (3.0 hrs/day), Marshall Street Elementary School, at an hourly trainee rate of \$11.91, effective November 26, 2001. Replacement for Kim Decerio, (resignation), after a realignment of staff.

Ms. Sandra Boneberger, Part-time Cafeteria Worker (3.0 hrs/day), NAHS, at an hourly trainee rate of \$11.91, effective November 27, 2001. Replacement for Danielle Watson, change of status.

Ms. Joanne Monteleone, part-time Cafeteria Worker (3.0 hrs/day), Cole Manor Elementary School, at an hourly trainee rate of \$11.91, effective October 1, 2001. Replacement for Deborah Drinkwater, resignation.

First Call Substitutes (effective November 9, 2001)

| | | |
|--------------|-------------------|----------------|
| Kevin Baker | MaryAnn Bono | Jeannie Clover |
| Nina DiCicco | Rebecca Fairchild | Nicole Offner |

Extended Day Program Teachers @ \$27.25/hour

Cole Manor Elementary

| | | |
|-------------|------------------------|--------------------------|
| Coordinator | Lee Martin | |
| | Lynda Bair/Janie Hayes | Linda Carey/Chris Stangl |
| | Donna Freeman | Jean Martin |
| | Ralph Quaglia | Roger Velasquez |
| | Gwen Williams | |

Paul V. Fly Elementary

| | | |
|-------------|-------------------------------|----------------|
| Coordinator | Charles Getman | |
| | Michelle Altieri | Cora Carfagno |
| | Jane Fetterman | Michele George |
| | Maria Lattanzio/Becky Pacella | Monica Maiese |
| | Sandi Myer | Barbara Ritter |
| | Dwanna Whiting | |

Gotwals Elementary

| | | |
|-------------|---------------|----------------|
| Coordinator | JoAnn Fanelli | |
| | Maria Falco | Bernie Jensen |
| | Marni Rosetti | Carol Rowinski |
| | | Karen Mesaros |

Hancock School

| | | |
|-------------|-----------------|-----------------------|
| Coordinator | Betty Ann Young | |
| | Maria Alvarez | Sharon Badolato |
| | Jill Fortunato | Amy Koerper |
| | Betsey Mace | Lorraine Morley-Bedak |
| | Sue Schumacher | |

Marshall Street School

| | | |
|-------------|------------------|--------------------|
| Coordinator | Rosemary Shivak | |
| | Michele Andrews | Jann Gordon |
| | Kristin Holubec | Alison Magee |
| | Sara McDevitt | Stacey Milleo |
| | Jacklyn Monteiro | Vincent O'Donoghue |
| | Mark Skoczynski | |

Whitehall Elementary

| | | |
|-------------|-----------------------|---------------------------|
| Coordinator | Lynn Katarynick | |
| | Dee Bernstiel | Kim Fonash |
| | Sue Hacker/Gina Walsh | Kelley Harmer |
| | Carolyn Herrera | Janet Ilczuk |
| | Kimla Matthews | Kristin McMurray |
| | Amy Miller | Lisa Ruggiano/Bill Forbes |

Extra Duty/Extra Pay

All coaching positions will be filled only when minimum team participation is met.

Mike Fink, Assistant Boys Basketball, NAHS, 62 pts @ \$28.50 (3rd yr) = \$1767.

Greg Bates, JV Boys Basketball Coach, NAHS, 60 pts @ \$27.50 (2nd yr) = \$1650.

Ken Jones, Freshman Boys Basketball Coach, NAHS, 49 pts @ \$27.50 (1st yr) = \$1347.50

Eric Shrader, Middle School Assistant Wrestling Coach, 21 pts @ \$27.50 (1st yr) = \$577.50

Interscholastic Athletics – 2001/02

1st & 2nd year in a position \$27.50

3rd & 4th year in a position \$28.50

5th year and thereafter \$32.00

| Position | Points | Name | Year | Salary |
|------------------------------------|---------------|------------------|-------------|---------------|
| NAHS | | | | |
| Boys Basketball Head Coach | 137 | Mike Evans | 5 | \$4384.00 |
| Assistant | 60 | Greg Bates | 2 | \$1650.00 |
| Assistant | 62 | Mike Fink | 3 | \$1767.00 |
| Girls Basketball Head Coach | 137 | Roger Jackson | M | \$4384.00 |
| Assistant | 65 | Ed Knight | 3 | \$1852.50 |
| Assistant | 44 | Tammy Greene | 3 | \$1254.00 |
| Boys Swimming Head Coach | 107 | Bill Zackey | M | \$3424.00 |
| Girls Swimming Head Coach | 107 | Beth Marconi | 3 | \$3049.50 |
| Diving Head Coach | 68 | Sasha Moul | 5 | \$2176.00 |
| Wrestling Head Coach | 70 | Steve Harner | M | \$2240.00 |
| Assistant | 61 | Jim Wolfe | 4 | \$1738.50 |
| Assistant | 45 | Steve Snyder | 4 | \$1282.50 |
| Indoor Track Head Coach | 89 | Ernie Hadrick | 5 | \$2848.00 |
| Assistant | 68 | Miles Burrell | 5 | \$2176.00 |
| Bowling | 35 | Candy Johnson | 4 | \$997.50 |
| 9 th Grade Program | | | | |
| Boys Basketball Head Coach | 49 | Ken Jones | 1 | \$1347.50 |
| Girls Basketball Head Coach | 62 | Lisa Clarke | 2 | \$1705.00 |
| East Norriton Middle School | | | | |
| Boys Basketball Head Coach | 57 | E.J. Smith | 5 | \$1824.00 |
| Girls Basketball Head Coach | 57 | Sondra Stoczko | 5 | \$1824.00 |
| Eisenhower Middle School | | | | |
| Boys Basketball Head Coach | 57 | Victor Bellamy | 4 | \$1624.50 |
| Girls Basketball Head Coach | 57 | Lana Womack | 5 | \$1824.00 |
| Wrestling Head Coach | 43 | Rob Devers | 2 | \$1182.50 |
| Assistant | 30 | Charles Springer | 2 | \$825.00 |
| Assistant | 21 | Eric Shrader | 1 | \$577.50 |
| Stewart Middle School | | | | |
| Boys Basketball Head Coach | 57 | Dean Hangey | 5 | \$1824.00 |
| Girls Basketball Head Coach | 57 | Nora Dollarton | 3 | \$1624.50 |

Overnight Sports Trips

Recommend approval of the following overnight trips:

| | | |
|------------------|---------------------|----------------------------------|
| Wrestling Team | 11/30/01 – 12/01/01 | Philipsburg |
| | 12/7/01 – 12/8/01 | Solanco |
| | 12/20/01 – 12/22/01 | KSA Nationals (Virginia) |
| | 12/27/01 – 12/28/01 | Power Aid (Clarion University) |
| Girls Basketball | 12/26/01 – 12/29/01 | Peach Tree Classic (Atlanta, GA) |

Athletic budget will pay all tournament fees and meal money. Transportation for KSA Nationals and Peach Tree Classic will be paid by each team through fund raising. All other transportation costs will come from the athletic budget.

Reports to be Accepted

Recommend that the listed reports be approved and filed for audit and/or further review:

| | |
|---|-------|
| Treasurer's Report/Financial Statements for Trust Fund, Capital Reserve & Athletic Fund – October 2001 | FIN-1 |
| Investment Analysis Report – October 2001 | FIN-2 |
| Budget Summary – October 2001 | FIN-3 |
| Tax Analysis – October 2001 | FIN-4 |

Orders Issued General Fund

Recommend that the General Fund Orders be ratified as presented:

| <u>List</u> | <u>Dated To</u> | <u>Totaling</u> | |
|-------------|-------------------|-----------------|-------|
| #03 | 10/01/01-10/31/01 | \$4,858,801.82 | FIN-5 |

and that the following payrolls be ratified:

| | |
|------------------|----------------|
| October 12, 2001 | \$1,002,503.84 |
| October 26, 2001 | \$1,010,272.72 |

and that authority be granted to the proper officials to make payments of the payrolls of December 7, December 21, January 4, and January 18, 2001.

Investments

No investments.

Motion by Mrs. Haney, seconded by Mrs. DeGuisseppi, approved by roll call 8-0.

Executive Session

The Board went into an executive session at approximately 8:24 PM to discuss dismissal of employee #HR#2125. The Board reconvened at approximately 8:34 PM.

Recommendation

Recommend the Board of School Directors approve the Resolution, dismissing Employee HR#2125.

Motion by Mrs. DeGuisseppi, seconded by Mr. Ward, approved by roll call 8-0.

Thank You

Mr. Murray Toas, President of the Board, thanked the Board, students, and taxpayers of the Norristown Area School District for the opportunity to serve on the Board. He further stated that he enjoyed his time on the Board, and thanked the staff and Cabinet for their professionalism. He recalled the Presidential Visit and the challenges he faced over the past four years.

Reports for Review

NASD Enrollment Figures as of October 31, 2001

PPS#1

Non-Public Enrollment Figures as of October 31, 2001

PPS#2

Scheduled Board Meetings

November 26, 2001

7:30 PM

Regular Meeting

December 3, 2001

7:30 PM

Reorganization Meeting